

Conewago Township Board of Supervisors

April 4, 2017

-Call to Order & Pledge of Allegiance:

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00pm. Those in attendance were, Lorreta Wilhide (Chairperson), Brian Klinger (Vice Chairman), Daryl Hull (Supervisor), Tim Bupp (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic (Manager).

-Steven Stoner, 910 Copenhaffer Road, announced that he will be audio and video recording the meeting.

-Recognition of Public Requests

-Steven Stoner, 910 Copenhaffer Road requested to be placed on the agenda and submitted questions for the Board. Ms Wilhide asked Mr. Stoner to submit the information, in writing, using a Right To Know document. Mr. Stoner asked why the township has winter and summer hours. Ms Wilhide explained that the summer schedule allows for longer road working daylight hours and utility savings for the township office. Mr. Stoner asked if a township employee is working 32 hours but getting paid for 40 hours. Ms Wilhide explained that Ms Bostic is a salaried employee and there are no set hours as long as Ms Bostic gets her job done.

-Wanda Stoner, 910 Copenhaffer Road stated that she doesn't understand why there are no minimum hours per week required for Ms Bostic. Ms Wilhide explained that the salaried position does not require minimum hours.

-Approval of Agenda: Motion by Mr. Klinger, second by Mr. Hull, unanimously carried to approve the agenda as prepared. Vote: 3-0

-Approval of Previous Minutes: Motion by Mr. Hull, second by Mr. Klinger, motion carried to approve the previous minutes of March 7, 2017. Vote: 3-0

-Planning & Zoning:

-Mill Creek Park waiver request of Section 303 of the SALDO, requiring the submission of Preliminary and Final Plans was presented by Ms Bostic. Motion by Mr. Klinger, second by Mr. Hull, motion carried to grant the waiver. Vote: 3-0

-Reports:

- Police Report, Building Permit Report and Sewer Financial Report- Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the reports. Vote: 3-0

-Mr. Hull questioned what looks like a clerical error on the February and March Police Report. Ms Wilhide will check this with the police department.

-Mr. Hull referenced the 2014 Audit Report of the Sewer Authority. Ms Bostic was instructed to have the Authority provide the Township with their plan to address the report findings.

-Treasurers Report: March 2017 Report

-Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the Treasurers Report. Vote: 3-0

-Road Report: None

-Solicitors Report: Attorney Bupp informed the Board that he received correspondence asking if property along Rooster Lane could be developed into a medical marijuana growing facility. The current zoning ordinance does not address this use. The state is issuing a limited number of licenses for the medical marijuana industry and Attorney Bupp feels that it is premature to consider an amendment at this time, however, the use should be addressed at some point.

-Engineers Report: Terry Myers reported on the following:

-Terry Myers presented the bid tabulation for the 2017 Road Projects and informed the Board that 2 bids were overlooked at the bid opening but are now opened and are included in the tabulations.

Contract #1 – Overlay

Stewart & Tate, Inc. \$106,566.50

Kinsley Construction. \$130,755.00

Contract #2 – Micro surface

Stewart & Tate, Inc. \$47,835.50

Asphalt Maintenance Solutions, LLC \$51,620.00

Contract #3 – Line Painting

D.E. Gemmill, Inc. \$36,953.00

Alpha Space Control \$38,875.00

Contract #4 – Crushed Aggregate FOB Jobsite

York Building Products \$40,110.00

Kinsley Materials \$45,425.00

Vulcan Construction Materials \$55,930.00

Contract #5 – Bituminous Paving FOB Jobsite

York Materials Group \$321,005.00

Motion by Mr. Klinger, second by Mr. Hull, motion carried to award the bids as follows:

Contract #1 Stewart & Tate, Inc.

Contract #2 Stewart & Tate, Inc.

Contract #3 D.E. Gemmill, Inc.

Contract #4 York Building Products

Contract #5 York Materials Group

Vote: 3-0

Terry informed the Board that the bids came in lower than expected and should provide an overall savings for the 2017 Road Projects.

-Mr. Myers asked the Board to formally act on the time extension letters for the 3 Stonegate Projects that were submitted by the Developer. The extension requested is for August 1, 2017 for the Wellington/Horst Subdivision Plan, Stonegate Commons, the Phase 3 Final Subdivision Plan and the Stonegate Commons, Phase 4 Preliminary Subdivision Plan. Mr. Hull asked if the extension is an advantage for the developer. Terry Myers said that the Developer is moving ahead with all three plans and just required the extra time to get everything together for submission. Mr. Hull asked Terry when the Developers Agreement will be addressed. Mr. Myers informed him that the Developer's Agreement is usually submitted with the Final Plan.

Mr. Klinger asked the engineer who approves the sewer manhole placements on the roads. This is a problem during winter maintenance operations. Mr. Myers informed the Board that the Conewago Township Sewer Authority, as an operating authority, sets their own requirements. The Township's Design and Construction Requirements Manual addresses some requirements also.

-Mr. Myers explained that the Mill Creek Park NPDES Permit will need to have a co-permittee agreement signed in order for the contractor to complete the storm water work. The contractor and the Township would be co-permittees on the project. Motion by Ms Wilhide, second by Mr. Hull, motion carried to have C.S. Davidson execute the agreement. Vote: 3-0

-Ms Wilhide would like to schedule a Ground Breaking Ceremony for the park project. The other Board members asked her to supply some dates for review to schedule the ceremony. Todd Smith will contact Lobar for available dates for their attendance and availability of ceremonial shovels.

-Mr. Myers asked the Board to authorize the notice to proceed for Lobar to start the project. The plans were previously reviewed and approved by the Board. Motion by Ms Wilhide, second by Mr. Klinger, motion carried to authorize Lobar to proceed on April 17, 2017.

Substantial completion of the project will be August 15, 2017. Vote: 3-0

-Mr. Myers informed the Board that Conewago Township is eligible for an exemption of the requirement to develop a Pollutant Reduction Plan. (PRP) under the Chesapeake Bay Plan and may be eligible for a waiver of NPDES permitting requirements pending the review by DEP of the complete waiver application.

-Unfinished Business:

-Mr. Myers contacted the Autumnwood developer and was informed that he has the landscaping and basin work scheduled

-Mark Golicher, 100 Mill Run Road asked if the developer had been notified, in writing, of the township's intent to pull the bond if the work is not completed by June 1, 2017. Mr. Myers said the developer was notified by the Solicitor.

-New Business: None

-Other Business:

-Ms Wilhide informed the Board that the Zion View Athletic Association opening day festivities are this weekend and parking along the front of Field #1 will be necessary. The Board did not see a reason not to allow the parking.

-Adjournment: Meeting adjourned at 7:40 pm

Respectfully submitted,

Lou Anne Bostic
Manager