

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
JUNE 5, 2012

The meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00 P. M. Those in attendance were Lorreta Wilhide (Chairperson), Brian Klinger (Vice-Chairperson), Timothy Bupp (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic, (Secretary).

Pledge of Allegiance:

RECOGNITION OF PUBLIC REQUESTS:

-Charles Zitnick, 440 Cloverleaf Road informed the board that the Holy Infant Church will be moving to 535 Conewago Creek Road in the future. The church is currently located in York Haven.

-Michael Dravk, 220 Copenhaffer Road requested permission to cater three upcoming events at the Zion View Community Park. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve the request. Vote: 2 to 0

-Red Cross representative Susanne Lyden gave a brief presentation about purchasing automated external defibrillators and provided contact information if the township is interested.

-Gene Stover, Cross Farm Lane asked if the gate on Cross Farm Lane will be put back up. Ms Wilhide explained that this matter will be discussed later in the meeting.

-Leslie Romesberg, Greenspring Road, requested that the gate be repaired.

-Alex Finn, 55 Clary Way, updated the board on his scout "flag" project and requested a final determination for the placement. He would like to complete the project by September, 2012. Ms Wilhide suggested that the project be presented to the new Recreation Board members and the new Board members to determine the placement. Alex will be contacted after both boards have reviewed.

RESOLUTION OF RECOGNITION:

-Ms Wilhide presented a Recognition of Military Service plaque to SSgt. Christopher L. Lombardo for his service to his country. The resolution of Respect will be placed in the Township Resolution Book. SSgt. Lombardo was not present at the meeting. The manager will contact him for pickup.

APPROVAL OF AGENDA: Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the agenda as prepared. Vote: 2 to 0

APPROVAL OF PREVIOUS MINUTES: Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve the May 1, 2012 minutes. Vote: 2 to 0

PLANNING & ZONING: Spring Valley Mulch Revised Land Development Plan was tabled due to lack of quorum. Mr. Klinger is the owner and cannot vote.

REPORTS: The following reports were distributed to the Supervisors: Treasurer's Report for May, Police Report, Sewer Authority Report, Fuel Report and Building Permit Report.

-Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the reports.
Vote: 2 to 0

ROAD REPORT: None

RECREATION REPORT:

-Pat McCoy, Parks and Recreation Board Vice-Chairperson informed the board that a request from Heather Eichelberger was discussed at their May meeting. Ms Eichelberger wants to start a soccer program and asked the township to donate between \$1,000.00 and \$3,000.00 to purchase goals. Heather told the recreation board that the Zion View Athletic Association is not in favor of providing "start up" funding, but will take over the program after it is in place. The Recreation Board members asked Ms Eichelberger to attend this meeting to present her request. The Board recommends that the Supervisors not fund the program and then have the athletic association take over after all the start up work is finished and the funds are in place. Mr. Klinger agrees with Ms McCoy. Ms Wilhide would like to see a better price and more information. If the township purchases the soccer goals they would become township property and would not be a donation.

-Ms McCoy presented a request for two or four charcoal grills for the Zion View Community Park. Mr. Klinger is concerned about safety and clean up after use. Ms Wilhide stated that some type of disposal container would need to be provided. Ms McCoy suggested that maybe two grills could be installed at both the Zion View and the Township Building properties. The rubber mulch located on the township property could be a concern. The board tabled the request.

-Ms McCoy stated that on Saturday, May 26th, she passed the snack shack at the Zion View property and noticed a large amount of trash that was not properly disposed of. She does not feel that township employees should be responsible for clean up. Ms Wilhide informed her that she contacted the athletic association to monitor the situation. Ms Wilhide suggested that a dumpster could be installed when the new trash contract is negotiated, eliminating the removal of trash from the property. Mr. Klinger is concerned that people do not clean up after they are finished.

-The township received a request from the fire chief that the gate be removed from Cross Farm Lane. The fire company recently had a problem entering the property due to a malfunction and the gate was broken to gain access. Gene Stover and Leslie Romesberg asked that the gate be repaired and remain due to traffic concerns. Ms Wilhide feels that the gate should be repaired and remain in use. Mr. Klinger understands their concerns but because it is a township road it should be available for use by the public.

Donald Knouse, 805 Greenspring Road stated that this issue has always been a problem and the GPS systems continue to direct the truck traffic to this section of Cross Farm Lane. He feels that changing the street name or making this section private might eliminate the problem. Mr. Stover stated that he is not in favor of making it a private road. Mr. Klinger and Ms Wilhide agreed that UNILIFE should be notified to repair the gate. The fire chief's request will be discussed when a full board is available.

SOLICITOR'S REPORT: - Attorney Bupp reviewed the written report and commented on the cable franchise agreement negotiations informing the board that he plans on attending the coalition meeting scheduled for June 28th at 1:00 pm at the Shrewsbury Township building. Mr. Bupp recommends that one of the supervisors attend the meeting.

ENGINEER'S REPORT: Terry Myers commented on the following:

- Hickory Ridge Mews HOP agreement is pending.

-Mr. Myers turned the floor over to Derek Rinaldo to discuss the requirements for the MS4 Annual Report Form For Stormwater Discharges From Small Municipal Separate Storm Sewer Systems (MS4s)

-Mr. Rinaldo explained that the report is required by DEP to maintain and protect storm water and is due June 9, 2012. He reviewed the various components of the report and reminded the township that the adoption of a compliant Stormwater Management Ordinance is required. The township must certify that the report is complete and correct prior to June 8th. The MCM5 component of the permit requires that the township inspect all stormwater facilities located within the MS4 area of the township for post maintenance conditions. Terry Myers recommends that the township staff do the original inspections and contact CS Davidson for any problems or further inspections that may be required on an individual structure. Terry informed the board that CSD has developed a check list that will aid the township in the inspections.

- Mr. Myers presented a contract change order for Long's Asphalt. The change increases the contract price by \$11,562.73. The change includes the adjustment of quantities used. Bremer Road needed more material for the crown. Copenhaffer Road involved additional hauling charges for the millings from Bowers Bridge Road to the site. Bowers Bridge Road required more material and additional milling. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve Contract Change Order #2 in the amount of \$11,562.73. Vote: 2 to 0

-Mr. Myers presented payment application #1, in the amount of \$151,348.66, payable to Longs Asphalt, Inc. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve Application For Payment #1. Vote: 2 to 0

-Mr. Myers informed the board that the road master voiced concern with the completion of the shoulders and transitions on the roads that have just been completed. The township road crew does not have the time or the proper equipment to complete the work. The road base has been raised at least 8". This matter was presented to the board after last year's paving projects and it was decided that the township road crew could finish the project. Terry received a quote from Long's Asphalt in conjunction with the current bid to complete the shoulder and lawn transitions in the amount of \$600.00 per hour. They estimate 50 hours to complete the job. The recent rain storm has already damage the new road surface on Bowers Bridge Road and Bremer Road. The grass seeding that will be required should be contracted to a company that can apply by spraying.

-Mr. Myers presented a request to include additional milling on Copenhaffer Road, from the Trail to Fisher Drive, in order to delete base repair and to create millings to be used to save aggregate costs for the above transition work. The additional milling work is estimated at \$22,534.00.

-Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to authorize the additional costs above with the condition that the additional milling on Copenhaffer Road be researched further by Todd Smith, Brian Klinger and Terry Myers to determine if it will save money on the combination of both projects. Vote: 2 to 0

- Mr. Myers informed the board that the required infrastructure improvements have been completed in the Greenspring Industrial Park and the maintenance bond will be released.

UNFINISHED BUSINESS:

-Mandatory recycling and trash collection. Ed Ward from Penn Waste presented information on the DEP Act 101 mandatory requirements that the township is now required to implement. The current township contract expires at the end of the year and Mr. Ward requested the board to consider the extension that is included in the contract. Attorney Steve Hovis explained that DEP is working with the municipalities that are moving in good faith towards the goal and his opinion that continuing the current contract is in compliance. Ms Wilhide feels that the township needs to further discuss the mandate.

-Attorney Bupp stated that this decision will be a policy decision to determine how fast the township wants to comply with Act 101. Ms Wilhide tabled the matter for legal review and further discussion.

-Gene Stover asked if everyone will be required to have recycling and trash service. The density results of the 2010 census mandate the township to comply with Act 101.

-Attorney Bupp reminded the board that the county has distributed new guidance regarding the new stormwater ordinance. A copy has been provided to the board members.

-The manager informed the board that a close out meeting is not necessary.

-Playground rubber mulch purchase. The manager contacted other municipalities to see if they were interested in joint purchasing. No one is interested at this time. Ms Wilhide suggested that the purchase of mulch can wait until a later date.

-Ms Wilhide informed the board that the traffic study for the Nolan Drive stop intersection is complete. An ordinance will need to be drafted. Matter was tabled by Ms Wilhide.

-Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to adopt Resolution 2012-11 authorizing the fire chief and the township manager to declare a fire emergency. (Burn Ban)
Vote: 2 to 0

NEW BUSINESS:

-The York County Department of Parks and Recreation, "Christmas Magic" has requested the township to participate in their discount coupon promotion by advertising on the web and newsletter. Ms Wilhide and Mr. Klinger feel this is a good idea for the residents.

-Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to renew the Pa DOT Winter Municipal Services Contract for 2012-2013. (\$15,552.07) Vote: 2 to 0

-Hilton Avenue bid was awarded for base repair and seal coat to Steward & Tate, Inc. The township decided to hold the project this year, however, the material for the base repair was already purchased by the contractor. Mr. Klinger and Ms Wilhide are not in favor of the "oil and chip" application that was proposed. The contractor is requesting that the base repair be completed this year. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the Hilton Avenue base repair. Vote: 2 to 0

OTHER BUSINESS:

-Ms Wilhide explained that the Northern York County Regional Police Department will be hosting a National Night Out on August 7th, from 6:00 pm to 8:00 pm., in Dover Borough. They would like to continue hosting the event yearly and rotate the locations in the municipalities that they serve. The event is free to the public. Ms Wilhide requested that the township donate \$500.00 towards the event and offer to host the event. Mr. Klinger feels that the donation amount is high. Ms Wilhide explained that if funds are not used in the current year they will be carried over to the following year event. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize a \$500.00 donation for the National Night Out event.
Vote: 2 to 0

-Ms Wilhide asked for the status of the PSATS procurement card. The card is being processed.

-Ms Wilhide announced that the administrative assistant, Kim Beard, did a good job on the newsletter. Date mix up corrections are posted on the door and will be posted on the web site.

-Ms Wilhide requested the following changes on the township web site.

- Remove burn ban notice
- Remove Gypsy Moth link
- Add Penn State Extension link

-Ms Wilhide announced “Community Days” - June 30, 2012.

-Ms Wilhide asked if there are any problems with the office staff working 4 – 10 hour days. The rotation of the staff actually increases the office hours by 10 hours a week at no additional cost. No problems were reported.

ADJOURNMENT: Meeting adjourned at 9:02 p.m. on a motion by Mr. Klinger and seconded by Ms Wilhide, unanimously carried. Vote: 2 to 0

Respectfully submitted,

Lou Anne Bostic