

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 1, 2011

The meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00 P. M. Those in attendance were Robert Hahn (Chairman), Lois Leonard (Vice Chairperson), Lorreta Wilhide (Supervisor), Timothy Bupp (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic, (Secretary).

Pledge of Allegiance:

RECOGNITION OF PUBLIC REQUESTS:

-Curt Knaub, 1595 Jug Road, commented on the good job the road crew does with snow removal, but questioned the road work that has been completed on Jug Road. (Driveway paving, Mailboxes and gutter drop offs) Mr. Myers explained that transitions in the field dictate the above actions. The new storm water pipe at his property filled with stone and he had to clean it out, the pipe washed out and has not been removed yet. Mr. Knaub asked why the Army Corp of Engineers can't address the township flood plain issues with the installation of dykes.

-Nick Blitva, 220 Hunter Creek Drive, presented a list of properties located in Hunter Creek that have broken sewer clean out pipes. He stated concerns about safety and sanitary conditions. The manager will forward the list to the sewer authority.

-Sam Schroll, 866 Buck Road, asked the board to have the intersection of Bull and Buck Road looked at for safety concerns. The engineer and the road master will take a look at the intersection. The manager was instructed to contact Senator Piccola and Representative Gillespie to look into the matter.

-Heather Eichelberger, 140 Greenspring Road, representing the Zion View Athletic Association. Ms Eichelberger requested the board to allow the association to purchase 3x5 banners to install on Field #2. Sponsors would be solicited by the association to help offset participation fees. The Recreation Board has already favorably reviewed the request. Ms Wilhide asked that the zoning ordinance be checked for the sign placement. The board does not have a problem with the request. Ms Eichelberger also informed the board that the storm culvert located on her property cannot handle the water and is flooding her property. She asked that the township take a look at the pipe and possibly dig a larger area to allow the water to pond.

Terry Myers and the road master will look at the area.

AGENDA ADOPTION: Motion by Ms Leonard, second by Ms Wilhide, unanimously carried, to adopt the agenda as presented.

APPROVAL OF MINUTES: The minutes of the October 26th budget workshop should be corrected as follows, per Ms Leonard.

-Mr. Hahn suggested the reduction of taxes not Ms Leonard. Ms Leonard did agree.

-The Earned Income Tax increase note should read by instead of to.

Motion by Ms Wilhide, second by Ms Leonard, motion carried, to approve the October 4, 2011 minutes as presented, the October 12, 2011 budget workshop minutes as presented and the October 26, 2011 budget workshop minutes, as amended. Unanimously carried.

PUBLIC HEARING - ORDINANCE #336, Earned Income Tax Collection Ordinance was presented. No comments were presented. Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to adopt Ordinance #336.

PLANNING & ZONING: None

PARK & RECREATION BOARD:

-The board received a resignation letter from Cynthia White. Ms Wilhide stated that she hated to see her leave.

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to accept her resignation.

-Nick Blitva reported that the recreation board met at the Millcreek Road property and provided a list of observations and suggestions to the board for their review. The recreation board members suggest that the buildings be removed due to their deteriorated condition.

REPORTS:

-Ms Wilhide asked why Security Fence had three service calls. The manager explained that the fence gate was not operating.

-Ms Wilhide questioned the Walters Service billings. Motion by Ms Wilhide, to remove all portable potty units from Zion View and Hykes Field from December thru February. Motion died due to lack of second. Motion by Mr. Hahn, second by Ms Leonard, motion carried, to remove all units except the handicapped unit located at Zion View. Vote: Hahn-aye Leonard-aye Wilhide-nay

Curt Knaub, 1595 Jug Road, informed the board that all units are removed at the end of the season on the Crist Field, located in Manchester Township.

-Mr. Hahn asked if two members were attending the county convention. Ray Hykes and Lorreta Wilhide are attending.

-Mr. Hahn announced that the building permit report is incorrect. The report should show the land owner. The ownership of the property should be verified with the county. Motion by Mr. Hahn to instruct Fritz to reflect the land owner and not issue permits to people other than the land owner. Brian Klinger spoke about his property which is titled to a trust, which he is a member of that trust. The solicitor said that it should be a trustee. Mr. Hahn said that the trust should have been listed on the actual permit. Mr. Hahn feels that the township should not assume things, how does the zoning officer know that the amounts are correct on the permits. Mr. Hahn made a motion that the building permit log, applications and the permits, list the property owner as the owner. Mr. Klinger asked the solicitor if his signature was legal, the solicitor stated that if the signature is that of a trustee the signature is legal. Ms Leonard seconded the motion. Ms Wilhide doesn't understand why this is not an administrative matter instead of requiring action by the board. Mr. Hahn stated that the zoning officer doesn't do the administrative duties that he should be doing and that's why the direction is being made in the form of a motion. Ms Wilhide voted in opposition. Mr. Hahn stated that he would like to do away with the sign ordinance all together.

Motion by Ms Leonard, second by Mr. Hahn, unanimously carried, to approve the reports including the expense and disbursement report for October.

SOLICITOR'S REPORT:

-Attorney Bupp updated the board on the storm water management ordinance that is being required by the county. The county might adopt Best Management Practices and he does not feel the board should adopt the ordinance at this time. DEP might extend the deadline until 4/12/2012. Mr. Hahn said that the solutions will still increase the cost to everyone and he would be in favor of tabling action until April 2012.

Mr. Bupp provided a sample stormwater management permit application and drawings that have been proposed by C.S. Davidson for the board to review. The manager will copy and supply to the board.

ENGINEER'S REPORT:

-Terry Myers provided sample drawings for the stormwater management program for the board. Mr. Hahn stated that the township will have to hire additional help to enforce the stormwater management ordinance.

-Mr. Myers presented the sealed bid tabulations to the board for the 2012 road projects and materials and explained that the asphalt index might come into play. Lynn Kann, 330 Copenhaffer Road asked if the township can place a time frame on the construction due to the asphalt index. The engineer informed the board that the bidding process does not allow any variation to the index. The manager was instructed to add an additional \$40,000.00 to Account 439 in the 2012 budget, increasing the line item to \$592,000.00.

The bids were requested for the period of January 1, 2012 thru December 31, 2012.

York Building Products was the low bidder for aggregate and bituminous paving material.

Longs Asphalt, Inc. was the low bidder for Contract #1.

Stewart & Tate, Inc. was the low bidder for Contract #2.

Interstate Road Management Corporation was the low bidder for Contract #3, but due to the townships dissatisfaction of their workmanship in 2011, voted to notify Interstate in writing of the boards rejection of their bid and award the contract to the next lowest bidder, D.E. Gemmill, Inc. for line striping.

The above awards were made on a motion by Mr. Hahn, seconded by Ms Leonard, and unanimously carried by the

board.

-Mr. Myers updated the board on the Jug Road culvert work. Mr. Hahn questioned the need for guard rail installation, he feels that there is too much of a drop and it could be a safety hazard. Mr. Myers explained that guard rails were not anticipated for the project but he will look into this. Mr. Hahn stated that the project took way too long and that he is disappointed with Shiloh Paving's workmanship and their disregard for the surrounding property owners.

-Mr. Myers reported that the Greenbriar Estates developer will be completing the paving and storm water project on Graffius Road in 2012.

UNFINISHED BUSINESS:

-Mr. Hahn stated that the Hickory Ridge Mews Preliminary Plan condition approval is still outstanding and the developers agreement has not been supplied to the township. Mr. Hahn asked the solicitor if a preliminary plan can be un approved. Attorney Bupp said that if no time frame for meeting the conditions was attached he does not advise the board to disapprove or reject the preliminary plan.

NEW BUSINESS:

-The accounting firm has stated that since the board is going with GASB statements for this year, the board must adopt GASB 54 Fund Balance policies. Ms Bostic asked the solicitor if he could comment. The solicitor was not familiar with GASB. Motion by Mr. Hahn, second by Ms Leonard, motion carried, to adopt GASB 54 Fund Balance Policies. Ms Wilhide voted in opposition. Vote: Hahn-aye Leonard-aye Wilhide-nay

-The manager informed the board that a structural engineer inspected the Zion View Community Center building after the earthquake in September. The building does have interior block damage, cosmetic in nature only. No supporting or load bearing wall damage was seen.

-Ms Leonard presented Ordinance #296, an ordinance making the appointment of a township manager, and requested that the ordinance be abolished. Ms Leonard explained that the ordinance requires the chairperson to tell the manager what to do and she would like the new supervisor to start fresh. Discussion followed. Mr. Hahn feels the ordinance should be amended and not abolished he presented an ordinance to amend Ordinance #296. Motion by Mr. Hahn, second by Ms Leonard, motion carried, to authorize the advertisement for action at the December meeting. Ms Wilhide voted in opposition. Vote: Hahn-aye Leonard-aye Wilhide-nay

OTHER BUSINESS:

-The board approved the purchase of a walk behind saw and blade, (\$1,850.00 saw and \$450.00 blade.) on a motion by Ms Wilhide and seconded by Mr. Hahn. Motion was unanimous.

-Ms Wilhide recommended \$13,000.00 be included in the 2012 budget for the purchase of a bucket truck. Ms Leonard would like the road master to price different bucket trucks. Mr. Hahn suggested that the board wait until the next meeting when the road master is in attendance.

-The manager informed the board that a purchase from Stephenson Equipment will be made to fix the mower. (Approx. \$400.00)

-2012 Budget. Mr. Hahn is in favor of transferring \$500,000.00 out of reserves to the general fund in order to lower taxes by \$216,000.00 to the community. Ms Wilhide is not in favor. Ms Leonard is all for it. Ms Wilhide asked that the decision be held until the December meeting. Motion by Mr. Hahn, second by Ms Leonard, motion carried, to transfer \$500,000.00 from the reserves. Ms Wilhide voted in opposition. Vote: Hahn-aye Leonard-aye Wilhide-nay.

Brian Klinger asked what the township will do the next year if this board lowers the taxes this year. Ms Leonard said that it is time to give back to the community. The manager was instructed to rework the budget figures and advertise the budget for adoption at the December meeting on a motion by Mr. Hahn and seconded by Ms Leonard. Ms Wilhide voted in opposition. Vote: Hahn-aye Leonard-aye Wilhide-nay

ADJOURNMENT: Mr. Hahn adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Lou Anne Bostic